



**OFFICE OF THE PRINCIPAL
PATTAMUNDAI COLLEGE, PATTAMUNDAI**

RESOLUTION No-01

Date. 27.11.2019

An IQAC meeting was held on 27.11.2019 at 11.00 am under the chairmanship of Prof. A L N Dash, Principal of this college in his office and the following resolutions were adopted unanimously.

No.1: Prof. A L N Dash, Principal gave welcome address to the committee members and discussed the steps taken and to be taken in the previous meeting before the committee.

No.2: Dr. D. Parida, IQAC Coordinator readout the previous resolution for confirmation and it was confirmed. He presented the action taken report of the previous meeting and action plan for the session 2019-20. He also requested to the committee members to focus on these points keeping in view of the reaccreditation of NAAC of the college.

No.3: It was unanimously decided by the committee to give a written proposal to the M.P., Kendrapara through the District Collector to renovate the incomplete Auditorium Hall of this college with all modern facilities and construct a new Computer Lab which will be fully operational before the NAAC visit to this college.

No.4: The committee also emphasized to give a proposal the Executive Officer, Municipality to install adequate no of separate bins for Waste Management (Solid, Liquid and e-Waste, etc) in the college campus immediately.

No.5: The committee also decided to make a request to the President GB and MLA, Rajnagar for the widening and heightening of back side road and bridge on canal connecting to the college for the easy access to the students.

No.6: The committee members requested to the principal to install white/smart boards in place of black boards in the class rooms.

No.7: the committee members made a request to the principal to convene a meeting of the office bearers of Alumni Association to discuss about the expanded alumni association for NAAC reaccreditation and Golden Jubilee celebration.

The meeting was ended with vote of thanks by Dr Nilamani Lenka, IQAC member.

Members Present.

1. Prof. Adhikari Laxmi Narayan Dash, Principal
2. Dr. Dushasan Parida, Iqac Coordinator
3. Dr . Pramod Kumar Samal, Administrative Bursar
4. Prof. Nilamani Lenka, Academic Bursar
5. Dr. Ramesh Kumar Sahoo, Accounts Bursar
6. Prof. Parikshita Patra, Member
7. Prof. Duryodhan Parida, Member
8. Sj. Pradyumna Kumar Samantaray, Member
9. Sj. Hemanta Kumar Sahoo, Member
10. Prof . Ranjit Keshari Senapati, Member
11. Prof . Jitendra Malik, Member
12. Miss Sangita Sarangi(SR)
13. Miss Dipika Rani Dash(SR)
14. Sri Subrat Das(SR)

ALN Dash

Pramod Kumar Samal

Nilamani Lenka 27.11.19

Ramesh Kumar Sahoo

Parikshita Patra 27.11.2019.

Duryodhan Parida

Pradyumna Samantaray

Hemanta KV Sahoo

Ranjit Keshari Senapati

Jitendra Malik

Sangita Sarangi

Dipika Dash

Subrat Das

ALN Dash 27.11.2019

(ALN Dash)
Principal

Pattamundai Collage,

ACTION TAKEN REPORT OF RESOLUTION NO: 04, DT.15.03.2019

1. All the activities such as two Extramural Seminars, Parent-Teacher Meet, Departmental Alumni Meet & other related to the student's activities for the session 2018-19 required for the NAAC have been completed during this period.
2. The data base of the students for the session 2018-19 have been prepared.
3. The teacher profiles have been collected as per NAAC format.
4. The students' feedback of +3 3rd year students have been collected and analysed for the session 2018-19
5. The outdated and unused books of Library have already been sorted out and disposed.
6. The automation of library is in progress.
7. Till now two alumni meeting have been organised and alumni body has already been registered.
8. The meeting of all former Principals, retired employees and local alumni has been convened on dt. 7th June 2019 Where Sj. Dhruba Sahoo, President G.B & MLA Rajnagar was present.
9. The Admission fees for +2 & +3 1st year students have been increased as per the committee report and approved by the G.B.
10. For this academic session i.e. from 1st July 2019 to 30th June 2020, the Parent-Teacher meetings of +3 1st, 2nd & 3rd year Arts, Science & Commerce of all the departments have been successfully organised on 07.09.2019, 14.09.2019 & 21.09.2019 respectively.
11. It was decided by the seminar and research committee to organise a State Level Seminar for all the 14 departments within January 2020. Till now 02 Departments (Chemistry & Botany) have completed the seminars and we got 8 proposals from other departments to complete the state level seminars within 20th December 2019.

12. We have applied for enhancement of seats in +3 commerce & science and opening of new Honours subjects in Material Science, Industrial Chemistry, Geology & Computer Science in +3 Level. We have also applied for opening of PG in Physics & Commerce.
 13. The logo of Golden jubilee was inaugurated on dt. 11.11.2019 by S.J. Dhruba Sahoo, President G.B & MLA Rajnagar where all the staff members, Alumni and other dignitaries were present.
 14. We have organised an Intercollege Volley Ball tournament in our college on 19th and 20th September 2019, where 41 colleges were allotted by Utkal University and 15 colleges of different districts were participated. Amongst them U N S College Mugpal was Champion and Kendrapara Auto College was runners up.
 15. Staff reading room was renovated and operational since 11.11.2019.
 16. Every Department has assigned two extramural seminars for which Rs.3000.00 has been given for each seminar. Also, some of the departments have already completed their extramural Seminars and other departments will organise it with in Jan 2020.
 17. Upload of AQAR of 2017-18 is under progress.
 18. Other students related activities such as Campus Cleaning, Observation of Gandhi Jayanti, Kargil Vijaya Divas, Constitution Day, Yoga Day, plantation, etc. were done successfully.
-

ACTION PLAN FOR THE ACADEMIC SESSION 2019-20

Date – 27-11-2019

1) Feedback to be collected from:

- Students
- Alumni
- Parents
- Management

2) Sports, Cultural activities and functions of different bodies will be held between 1st Jan to 15th Jan 2020

3) Departmental Alumni Meet will be held in the 1st week of January 2020

4) Blood donation and a mega health camps will be held in the month of Jan 2020

5) Other if any



OFFICE OF THE PRINCIPAL
PATTAMUNDAI COLLEGE, PATTAMUNDAI

RESOLUTION No-02

Date - 17.02.2020

An IQAC Committee meeting was held on 17.02.2020 at 1.00 PM in the office of the Principal under the chairmanship of Prof. A.L.N Dash, Principal and the following resolutions were adopted unanimously.

- I. The resolution of the last meeting was readout and confirmed.
- II. The IQAC Co-ordinator, Dr. D. Parida, presented al the activities and action taken report of the previous meetings.He also explained in details about AQAR's for the session 2017-18 and 2018-19 which plan to be submitted before 15th march 2020 as per the guidelines of NAAC and requested all the members to give the valuable suggestions regarding the reaccreditation of the college by the session 2020-21.
- III. All the committee members expressed their satisfaction regarding the development of different activities and steps taken by the Principal.
- IV. That the maximum activities and infrastructural developmental work will be expedited during the period after a discussion with GB of the college.
- V. That a joint meeting of IQAC committee, GB and some local important person to convey the importance of reaccreditation of the college in the next session and seek their active cooperation for this noble work.

The meeting was ended with vote of thanks by Dr. N. Lenka, Academic Bursar.

Members Present.

1. Prof. A.L.N Dash, Principal
2. Dr. Dushasan Parida, IQAC Coordinator
3. Dr. Pramod Kumar Samal, Administrative Bursar
4. Dr. Nilamani Lenka, Academic Busar
5. Prof Ranjit keshari Senapati ,Member
6. Prof. Parikshita Patra, Member
7. Prof. Duryodhan Parida, Member

A.L.N Dash
17.2.2020

D. Parida
17.2.20

P.K. Samal
17.2.2020

Parikshita Patra

Duryodhan Parida

8. Prof. Bharat Chandra Patra, Member *Bharat Ch Patra*
9. Sj. Sarat Chandra Giri, Tahasildar, Member *X*
10. Smt. Chandrabati Swain, Member *X*
11. Dr. Ramesh Kumar Sahoo, Accounts Bursar *Ramesh Kumar Sahoo*
12. Sj. Pradyumna Kumar Samantaray, Member *Pradyumna Samantaray*
13. Sj. Hemanta Kumar Sahoo, Member *Hemanta Kumar Sahoo*
14. Dr. Sunil Kumar Pradhan, Member *Sunil Kumar Pradhan*
15. Prof. Jitendra Malik, Member *Jitendra Malik*
16. Prof. Subhasis Mishra, Member *Subhasis Mishra*
17. Miss Sangita Sarangi (SR) *Sangita Sarangi*
18. Miss Dipika Rani Dash (SR) *Dipika Dash*
19. Sri Subrat Das (SR) *Subrat Das*

A.L.N Dash
21/7-2-2020
(Prof. A.L.N Dash)
Principal
Pattamundai College

Action Taken Report of IQAC Meeting on 27.11.2019

The following activities were undertaken as resolved in the IQAC meeting held on 27.11.2019.

1. The database of the students for the session 2019-20 have been prepared and verified through IQAC mail.
2. Students' feedback of +3 rd year students for the session 2019-20 have been collected and analysed.
3. As decided by the IQAC committee, a proposal of Rs. 40 lakh for constructions of college boundary, completion of auditorium hall has been submitted to Sj. Anubhav Mohanty, Hon'ble MP, Kendrapara Loksabha constituency in letter no 1616 dated 03.12.2019 through the collector, kendrapara. This was also regularly followed by Sj. Dhruva Sahoo , MLA Rajnagar and principal of this college. But nothing is yet materialised. The same request has also been made to Sj. Dharmendra Pradhan, Hon'ble Minister, Steel and Petroleum , Govt of India in letter no 1614 dated 03.12.2019.
4. A similar request has also been made repeatedly to Executive Officer, Municipality, Pattamundai to install adequate nos of separate dust bins for different wastes in the college campus in the letter no 182 dated 31.01.2020 and no action has been yet taken in this regard. A mail has also been sent to RO, State Pollution Board, Paradeep regarding disposal of E-waste on date 12.02.2020 and also he agreed to come here for the disposal of the same. But it was delayed due to present pandemic situation.
5. As per the decision of the committee, a request has also been made to Sj. Dhruva Sahoo, MLA, Rajnagar to widen and increase the height the back side road and canal bridge. He also promised verbally to do the same as far as practicable. He also sanctioned 8 lakh from his LAD for the construction of college boundary.
6. 20 nos of white board have been installed in different department seminar halls as well as and other class rooms.
7. A meeting of office bearers of alumni association with principal has also been convened regarding NAAC reaccreditation and Golden jubilee

celebration on dated 11.11.2019 in which **golden jubilee logo** was also inaugurated by Sj. Dhruva Sahoo, President GB and Hon'ble MLA, Rajnagar.

8. All the 14 departments have been completed two extramural seminars as well as a state level seminar successfully as per the decision of IQAC committee.
9. AQAR 2017-18 has been successfully submitted to NAAC and AQAR 2018-19 have already prepared and will be submitted at the end of May 2020.
10. AQAR 2019-20 will be prepared and has a plan to submit the same by the end of July 2020
11. All the regular activities of the college such as Annual Sports, Drama, Cultural, Annual Function, Science Society Function, Odia Sahitya Samaj function have already been completed in scheduled time.
12. The automation work of library has mostly completed and will be operational within short period. The process was delayed due to continuous lockdown for COVID -19
13. A blood donation camp was also organised on 28.04.2020 in collaboration with Jiban Bindu, Odisha where 30 units of blood was collected during lockdown period.
14. One day salary of the staff members amounting Rs 1,05,300/- was donated to the Odisha Chief Minister Relief fund: COVID-19 on 28.04.2020 to fight against the present pandemic situation.
15. All the financial transactions of the college are completely digitalised from this financial year 2019-20.
16. The lavatory for ladies in staff common room and post office of college were renovated and a new lavatory in the department of zoology is under construction.

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX



OFFICE OF THE PRINCIPAL
PATTAMUNDAI COLLEGE, PATTAMUNDAI

RESOLUTION No-03

Date - 27.05.2020

An IQAC Committee meeting was held on 27.05.2020 at 11.00 am in the office of the Principal under the chairmanship of Prof. A.L.N Dash, Principal and the following resolutions were adopted unanimously.

- I. The resolution of the last meeting was readout and confirmed.
- II. The IQAC Co-ordinator, Dr. D. Parida, presented the action taken report of the previous meeting resolutions in which all the fourteen departments have already been completed the task of two extramural Seminars, a state level seminar. All the regular activities of the college have also been successfully completed in the due course of time.
- III. That the college calendar for the academic session 2020-21 will be prepared on the basis of guidelines of UGC as well as Govt. of Odisha before opening of the college.
- IV. That a webinar for each department and IQAC will be conducted before 30th June 2020 as it is not possible to organize extramural seminar during this pandemic situation of COVID-19.
- V. For the webinar, the resource person must be a Professor rank of any university who will be paid a remuneration of Rs. 1000/-. Prof A Pandab, Prof J Malik and Prof S Mishra will expedite this work of webinars.
- VI. That to conduct online classes and live discussion, the staff members may take the help of Google meet, zoom, Google class room and whatsapp with power point presentation.
- VII. Teacher- parent meet will be held as per the guideline of the Govt.
- VIII. That the successful alumni of this college must be contacted by alumni association. They may come forward voluntarily to the college/ department in their convenience to convey their success to encourage our students.

- IX. That the alumni body must be expanded with the help of existing members and they should come forward to enrich the library by donating books as well as the infrastructure of the college.
- X. That all the regular activities of the college must be done in time keeping in the view of NAAC reaccreditation of the college by the session 2020-21.

The meeting was ended with vote of thanks by Dr. N. Lenka, a member of IQAC

Members Present.

1. Prof. A.L.N Dash, Principal
2. Dr. Dushasan Parida, IQAC Coordinator
3. Dr. Pramod Kumar Samal, Administrative Bursar
4. Dr. Nilamani Lenka, I/C, Examination
5. Prof. Dillip Kumar Bhuyan, Senior Faculty Member
6. Prof Ranjit keshari Senapati ,Member
7. Prof. Parikshita Patra, Member
8. Prof. Duryodhan Parida, Member
9. Prof. Bharat Chandra Patra, Member
10. S.J. Sarat Chandra Giri, Tahasildar, Member
11. Smt. Chandarabati Swain. Member
12. Dr. Ramesh Kumar Sahoo, Accounts Bursar
13. S.J. Pradyumna Kumar Samantaray, Member
14. S.J. Hemanta Kumar Sahoo, Member
15. Dr. Sunil Kumar Pradhan, Member
16. Prof. Jitendra Malik, Member
17. Prof. Subhasis Mishra, Member
18. Miss Sangita Sarangi(SR)
19. Miss Dipika Rani Dash(SR)
20. Sri Subrat Das(SR)

(Prof. A.L.N Dash)
Principal
Pattamundai College